



ST PATRICK'S CRICKET CLUB INCORPORATED

CONSTITUTION

ST PATRICK'S CRICKET CLUB INCORPORATED

CONSTITUTION

Name

1. The name of the Club shall be St Patrick's Cricket Club Incorporated.

Objects

2. The objects of the Club shall be to control and govern games of cricket in which teams representing the Club participate, including but without limiting the generality thereof games organised, conducted or managed by Cricket Albury Wodonga.

Interpretation

3. In these rules, except in so far as the context or subject matter otherwise indicates or requires -
 - (a) words importing the singular include the plural and vice versa;
 - (b) words importing one gender include any other gender;
 - (c) "the Act" means the Associations Incorporation Act, 1984;
 - (d) "the Commission" means the Corporate Affairs Commission constituted by the Corporate Affairs Commission Act, 1981;
 - (e) "Honorary Secretary" means -
 - (i) the person holding office under these rules as Secretary of the Club; or
 - (ii) where no such person holds that office - the Public Officer of the Club;
 - (f) "The Association" means Cricket Albury Wodonga;
 - (g) "property" includes real and personal property, any estate or interest in any property, real or personal, any debt, any thing in action, and any other right or interest, whether in possession or not;
 - (h) "special general meeting" means a general meeting of the Club other than an Annual General Meeting.

Club Colours and Playing Dress

4. (a) The colours of the Club will be Green and White.
- (b) All members participating in games of cricket on behalf of the Club will appear in proper cricketing attire. All shirts, trousers, and jumpers worn by players representing the Club in two day competition games, will be white in colour; jumpers and shirts may contain bands of green in a design approved by the Executive Committee. All shirts and trousers worn by players representing the Club in the one day competition, where possible, shall be green (and may contain bands of white) in a design approved by the Executive Committee.
- (c) Caps will contain the Club colours and have the Club emblem embossed on the front panel, wide brimmed hats will be white in colour with the Club emblem in green on the front, and be of such design as approved by the Executive Committee.
- (d) The design of emblems and badges permitted to be fixed to a player's dress will be as determined by the Executive Committee and approved by the Association.

Membership

5. (a) Subject to these rules the members of the Club shall be comprised of the members of the Club immediately prior to incorporation together with such other persons as the Executive Committee admits to membership or who are elected to life membership pursuant to Rule 6.
- (b) Membership is open to all persons who accept the objects and agree to be bound by the rules of the Club.
- (c) Members shall consist of the following classes:
- (i) Playing Members - those persons who have paid a membership subscription fee in accordance with Clause (g) as a player and who shall have full rights and privileges of the Club.
- (ii) Life Members - those persons who have been elected as Life Members of the Club in accordance with Rule 6 and who shall have full rights and privileges of Playing Members.
- (iii) Honorary Members - those persons who each year are approved by the Executive Committee to have the rights and privileges of Non Playing Members without the payment of a membership subscription fee.
- (iv) Non Playing Members – those persons who have paid a membership subscription fee in accordance with Clause 5(g) as a non player and who shall have full rights and privileges of the Club.

- (d) Except in the case of Life and Honorary Members, application for membership shall be made in writing signed by the applicant, and shall be in such form and contain such information as determined from time to time by the Executive Committee.
- (e) As soon as practicable after the receipt of an application for membership, such application shall be considered by the Executive Committee who shall thereupon determine upon the admission or rejection of the applicant. The Executive Committee shall not be required to give any reason or explanation for rejecting any application for admission.
- (f) A register of members shall be kept by the Club showing the name, address and date of commencement of membership for each member.
- (g) (i) All members shall be required to pay such fees as shall be determined annually at the Annual General Meeting.
- (ii) The Club shall also determine a set of fines and penalties at this meeting for breaches by members of the Constitution or Rules.
- (iii) Any player(s) of the Club wishing to transfer to another Club must first obtain a financial clearance from this Club.
- (h) Membership shall cease upon resignation, expulsion, or failure to pay membership subscription fees on such date as may be determined by the Executive Committee.
- (i) Membership subscription fees shall fall due on such date as may be determined in meeting in accordance with Rule 5(g).
- (j) The 12 months commencing on 1st September each year will constitute the "cricket year".
- (k) When a person is admitted to membership for part only of the cricket year such member will pay membership fees for membership up to the end of that cricket year as determined by the Executive Committee.
- (l) The Executive Committee may at its discretion waive payment of any membership subscription or playing fee payable by a member.
- (m) The financial year of the Club shall commence on 1st May of each year.

Life Members

6. (a) Life Membership may be awarded, at the direction of the Executive Committee, for distinguished service to the Club. As a guide, distinguished service is defined as meeting 2 of the following 4 criteria:

- (i) Minimum of fifteen (15) seasons as a player
- (ii) Minimum of ten (10) years as a member of the Executive Committee.
- (iii) Minimum of fifteen (15) years as a member of the Committee of Management and/or the Executive Committee.
- (iv) Minimum of fifteen (15) years as a non playing member undertaking Club duties.

In exceptional circumstances the Executive Committee may consider a person as having met the criteria for the award of Life Membership even if they only meet 1 of the criteria listed above.

Club duties are defined as:

Selector, Practice Captain, Senior Team Captain, Bar Attendant, Scorer, Coach or any other activities the Executive Committee may deem appropriate.

- (b) Written nomination for Life Membership by an eligible member (refer Clause 5(c)) is to be forwarded to the Secretary for consideration at the next scheduled meeting the Executive Committee. All of Executive Committee members are to be present at voting for Life Membership. After an open discussion in nominee absence, a compulsory secret ballot will be conducted with a three fifths majority required. Where a member of the Executive Committee is nominated he or she will be replaced by a Life Member (where possible, if not a member of the ordinary committee) for voting purposes. Where possible, existing life members will be notified personally. Life Membership shall be recognised by presentation of a medallion at the Senior Presentation Function or other Club function as determined by the Executive Committee.
- (c) A record of Life Membership shall be maintained by the Secretary.
- (d) Life Members shall be entitled to attend and vote at all meetings of the Club.
- (e) Life members shall be entitled to attend all Club functions free of charge. Life members who are still playing cricket for the Club are not required to pay an annual registration fee but are still required to pay weekly match fees (if these apply).

Members' Liability

- 7. The members of the Club shall have no liability to contribute towards the payment of debts and liabilities of the Club or the costs, charges and expenses of the winding up of the Club except to the amount of any unpaid Membership fees.

Management - By Committee

- 8. (a) The affairs of the Club shall be controlled and managed by an Executive Committee consisting of the Office-bearers, and one other.

(b) The Office-bearers of the Club shall consist of the following:-

President
Vice President
Secretary
Treasurer

Duties of Office-bearers:-

(i) **President:** The President shall preside over all General Meetings of the Club ensuring they are properly conducted.

(ii) **Secretary:** The Secretary shall attend to secretarial duties involved in the control and management of the Club, convene meetings of all Committees, keep records of proceedings and attendance of Club meetings, prepare and present an Annual Report.

(iii) **Treasurer:** The treasurer shall keep a proper record of monies received and dispersed, regularly bank or invest monies as may be directed by the Club, pay all accounts as authorised by the Club, prepare and present an Annual Financial Statement or any other financial statement as may be required by the Club.

(c) The Office-bearers and the other members of the Executive Committee will be elected at each Annual General Meeting. Any casual vacancy occurring in the Executive Committee may be filled by a member appointed by the Executive Committee and such member shall hold office until the conclusion of the immediate following Annual General Meeting.

(d) Members of the Executive Committee shall hold office from the conclusion of the Annual General Meeting at which they were elected, until the conclusion of the immediate following Annual General Meeting.

(e) Retiring members of the Executive Committee are eligible for re-election.

(f) No remuneration or other benefit in money or money's worth shall be paid or given by the Club to any member of the Executive Committee except -

(i) repayment of out of pocket expenses;

(ii) interest at a rate not exceeding interest at the rate for the time being which is or would be charged by the Club's bankers for money lent to the Club; and

(iii) reasonable and proper rent for premises let to the Club.

(g) Subject to clause (h), a person who is not a Player, Non Player or Life Member of the Club is not eligible for election to the Executive Committee.

(h) A Patron is eligible for election to the Executive Committee and may hold a position on the Executive Committee concurrently with the position of Patron.

(i) The Executive Committee shall be responsible for the:

- (i) appointment of the Club Coach(s)
- (ii) appointment of the Selectors
- (iii) appointment of Captains
- (iv) appointment of all junior team managers & coaches
- (v) nomination of teams to compete in competitions sanctioned by the Association. In making team nominations to the Association, the Executive Committee are to bear in mind the philosophy that in the junior grades where there is more than one division in an age group, that teams should be nominated in the division that best suits the playing standards of the junior players involved. If there is more than one team able to be nominated in an age group, then there should be at least one team nominated in each division of that age group if possible.

(j) A Committee of Management shall be appointed to control and manage the business and affairs of the Club.

(k) The Committee of Management shall consist of the Executive Committee plus up to 5 other members as defined in clause 5. Members of the Committee of Management shall be appointed at the Annual General Meeting of the Club and shall hold office from the conclusion of the Annual General Meeting at which they were elected, until the conclusion of the immediate following Annual General Meeting.

(l) Should there be insufficient nominations for membership of the Committee of Management, the Executive Committee shall have the power to appoint such members to the Committee of Management following the conclusion of the Annual General Meeting. Any member so appointed shall hold office from the time of their appointment until the conclusion of the immediate following Annual General Meeting.

(m) Retiring members of the Committee of Management are eligible for re-election.

Delegates to Cricket Albury Wodonga

9. There shall be two delegates of the Club, one senior and one junior, to the Association as and if required from time to time.

Meetings of the Executive Committee - Procedure

10. (a) The Executive Committee shall meet as often as is necessary to conduct the business of the Club.

- (b) The quorum for meetings of the Executive Committee shall be 3.
- (c) In the event of a vacancy or vacancies in the members of the Executive Committee, the remaining members may continue to act, but if the number of remaining members is not sufficient to constitute a quorum at a meeting of the Executive Committee, they may act only for the purpose of appointing new members of the Executive Committee to at least the number of members required to constitute a quorum.
- (d) Notice of Executive Committee meetings shall be given at the previous Executive Committee meeting or by such other means as the Executive Committee may determine.
- (e) At a meeting of the Executive Committee -
 - (i) the President shall preside as chairman of the meeting,
or
 - (ii) if the President is absent or unwilling to act as chairman such one of the remaining members of the Executive Committee as may be chosen by the members present at the meeting shall preside as chairman.
- (f) Questions arising at any meeting of the Executive Committee shall be decided by the majority of votes of those members of the Executive Committee present. In the case of an equality of votes the status quo shall remain.
- (g) Any person may attend a meeting of the Executive Committee at the invitation of any of the Office-bearers or at the invitation of the Executive Committee.
- (h) Any act or thing done or suffered, or purporting to have been done or suffered, by the Executive Committee is valid and effectual notwithstanding any defect that may afterwards be discovered in the appointment or qualification of any members of the Executive Committee.

Committee - Vacation of Office

- 11. The office of a member of the Executive Committee or of the Committee of Management shall become vacant if the member -
 - (a) dies;
 - (b) ceases to be a member of the Club;
 - (c) becomes an insolvent under administration within the meaning of the Companies (New South Wales) Code;
 - (d) resigns office by notice in writing given to the Honorary Secretary;

- (e) becomes of unsound mind or a person who is or whose estate is liable to be dealt with in any way under the law relating to mental health; or
- (f) is absent from 3 successive Executive Committee or Ordinary General Committee meetings without reasonable excuse or without the approval of the Executive Committee.

Committee - Removal of Member

- 12. The Club in a general meeting may by resolution remove any member of the Executive Committee or Committee of Management from the office of member of the Executive Committee or Committee of Management before the expiration of the member's term of office and may by resolution appoint another person to hold office in lieu of the member so removed until the expiration of the term of office of the member so removed.

Delegation by Executive Committee to Sub-Committee

- 13. (a) The Executive Committee may, by instrument in writing, delegate to one or more sub-committees (consisting of such member or members of the club as the committee thinks fit) the exercise of such of the functions of the Committee as are specified in the instrument, other than -
 - (i) this power of delegation; and
 - (ii) a function which is a duty imposed on the Executive Committee by the Executive Committee by the Act or by any other law.
- (b) A function the exercise of which has been delegated to a sub-committee under this rule may, while the delegation remains unrevoked, be exercised from time to time by the sub-committee in accordance with the terms of the delegation.
- (c) A delegation under this section may be made subject to such conditions or limitations as to the exercise of any function the subject thereof, or as to time or circumstances, as may be specified in the instrument of delegation.
- (d) Notwithstanding any delegation under this rule, the Executive Committee may continue to exercise any function delegated.
- (e) Any act or thing done or suffered by a sub-committee acting in the exercise of a delegation under this rule has the same force and effect as it would have if it had been done or suffered by the Executive Committee.
- (f) The Executive Committee may, by instrument in writing, revoke wholly or in part any delegation under this rule.
- (g) A sub-committee may meet and adjourn as it thinks proper.

General Meetings

14. (a) Ordinary General Meetings shall be held monthly within the Cricket Season.
- (b) Quorum for a Club meeting shall be five (5) members including at least two (2) members of the Executive Committee who shall be in attendance at the commencement of the meeting. In the case of Annual General Meetings and Special General Meetings, a quorum shall be eight (8) members including at least three (3) members of the Executive Committee who shall be in attendance at the commencement of the meeting.
- (c) Except where the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the Club, the Honorary Secretary shall, at least 5 days before the date fixed for the holding of the general meeting, serve on each member a notice specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting.
- (d) Where the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the Club, the Honorary Secretary shall, at least 21 days before the date fixed for the holding of the general meeting, serve a notice on each member specifying in addition to the information required under clause (c), the intention to propose the resolution as a special resolution.
- (e) A member desiring to bring any business before a general meeting may give notice in writing of that business to the Honorary Secretary who shall include that business in the next notice calling a general meeting given after receipt of the notice from the member.
- (f) No item of business shall be transacted at a general meeting unless a quorum of members entitled under these rules to vote is present during the time the meeting is considering that item.
- (g) If within half an hour after the appointed time for commencement of a general meeting a quorum is not present, the meeting if convened upon the requisition of members shall be dissolved and in any other case shall stand adjourned to the same day in the following week at the same time and (unless another place is specified at the time of the adjournment by the person presiding at the meeting or communicated by written notice to members given before the day to which the meeting is adjourned) at the same place.
- (h) If at the adjourned meeting a quorum is not present within half an hour after the time appointed for commencement of the meeting, the members present (being not less than 2) shall constitute a quorum.
- (i) The President shall preside as chairman at each general meeting of the Club.
- (j) If the President is absent from a general meeting or unwilling to act as

chairman, the members present shall elect one of their number to preside as chairman at the meeting.

(k) The chairman of a general meeting at which a quorum is present may, with the consent of the majority of members present at the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.

(l) Where a general meeting is adjourned for 14 days or more, the Honorary Secretary shall give written or oral notice of the adjourned meeting to each member of the Club stating the place, date and time of the meeting and nature of the business to be transacted at the meeting.

(m) Except as provided in clause (l), notice of an adjournment of a general meeting or of the business to be transacted at an adjourned meeting is not required to be given.

(n) A question arising at a general meeting of the Club shall be determined on a show of hands and, unless before or on the declaration of the show of hands a poll is demanded, a declaration by the chairman that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost and an entry to that effect in the minute book of the Club will constitute evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution.

(o) At a general meeting of the Club, a poll may be demanded by the chairman or by not less than 5 members present in person at the meeting.

(p) Where a poll is demanded at a general meeting, the poll shall be taken:

(i) immediately in the case of a poll which relates to the election of the chairman of the meeting or to the question of an adjournment; or

(ii) in any other case, in such manner and at such time before the close of the meeting as the chairman directs;

and the resolution of the poll on the matter shall be deemed to be the resolution of the meeting on that matter.

(q) Upon any question arising at a general meeting of the Club only Players, Non Players and Life Members shall be entitled to vote and shall have one vote only. Members shall be deemed to be in arrears and shall temporarily lose their voting rights if accounts rendered by the Club have not been satisfied within thirty (30) days of the date of the account.

(r) All votes shall be given personally.

(s) In the case of an equality of votes on a question at a general meeting, the status quo shall remain.

Annual General Meetings

15. The Annual General Meeting shall be held each year at a time of no more than one month prior to the Annual General Meeting of the Association or a time set by the Executive for the following purposes:
- (a) Presidents Remarks
 - (b) Apologies
 - (c) Minutes of previous Annual General Meeting
 - (d) Annual Report
 - (e) Election of Executive Committee (Nominations may be in writing or called from the floor)
 - (f) Election of Committee of Management (Nominations may be in writing or called from the floor)
 - (g) Election of Auditor
 - (h) Receive and consider the statement which is required to be submitted to members pursuant to Section 26(6) of the Act
 - (i) Motions affecting the Constitution
 - (j) Election of Delegates to the Association
 - (k) Election of Sub Committees
 - (l) Setting of Fines and Fees

General Meetings of the Club may be called at any time by the President or Secretary.

The order of business at General Meetings shall be:

- (a) Call for Apologies
- (b) Confirmation of Minutes of previous General Meeting
- (c) Business Arising
- (d) Correspondence and action thereon
- (e) Reports
- (f) General Business

Special General Meetings

16. (a) The Executive Committee may, whenever it thinks fit, convene a special general meeting of the Club.
- (b) The Executive Committee shall, on the requisition in writing of not less than 4 Players, Non Players, or Life Members of the Club, convene a special general meeting of the Club.
- (c) A requisition of members for a special general meeting -
- (i) shall state the purpose or purposes of the meeting;
 - (ii) shall be signed by the members making the requisition;
 - (iii) shall be lodged with the Honorary Secretary; and
 - (iv) may consist of several documents in similar form, each signed by one or more of the members making the requisition.
- (d) The Executive Committee shall convene a special general meeting within 14 days after the date on which a requisition of members for the meeting is lodged with the Honorary Secretary, and each member shall be advised by notice in writing at least 7 clear days before the day appointed for the special general meeting of the nature of the business to be conducted at the meeting and no other business shall be conducted at the meeting.

Disciplining of Members

17. (a) Where any member of the Executive Committee or other member of the Club are of the opinion that a member of the Club -
- (i) has refused or neglected without reasonable cause to comply with a provision or provisions of these rules; or
 - (ii) has acted in a manner prejudicial to the interests of the Club, or
 - (iii) has breached a condition of any code of behaviour of the Club as determined from time to time by the Executive Committee;
- the matter shall be referred to the Executive Committee who may, after hearing the matter -
- (1) issue a warning in the nature of a reprimand to the member;
 - (2) suspend any or all of the privileges attaching to membership of the Club in respect of the member for a specified period;

- (3) suspend or disqualify the member from membership of the Club for a specified period;
- (4) expel the member from the Club; or
- (5) otherwise deal with the member.

(b) Where the matter is referred to the Executive Committee under clause (a) the Honorary Secretary shall, within 48 hours or as soon as practicable thereafter, notify the member that he is to appear before the Executive Committee and serve the member with a notice advising -

- (i) the nature of any complaint and the grounds on which it is based;
- (ii) that the member is required to appear before the Executive Committee at a meeting to be held not earlier than 3 days and not later than 14 days after the service of the notice;
- (iii) the date, place and time of that meeting; and
- (iv) that the member may at that meeting:
 - (a) make oral representations;
 - (b) ask any question of the complainant or any witness called to give evidence on the matter;
 - (c) submit any written material or evidence;
 - (d) produce any witness on his behalf; and
 - (e) be represented.

(c) (i) Where a member is required to appear before the Committee of the Association ("the Association Judiciary") in relation to a complaint which is the subject of a matter referred to the Executive Committee of the Club under clause (a), the member will not be required to appear before the Executive Committee of the Club until the matter has been heard and determined by the Association.

(ii) Where a member is required to appear before the Association, the time as specified in clause (b) for the notification of a member and the service of a notice thereunder, shall not commence until the matter has been heard and determined by the Association.

(d) The Executive Committee may adjudicate in the absence of the member who is the subject of the complaint should that member fail to attend before the Executive Committee as required.

(e) Where the Executive Committee imposes a penalty under Clause (a) the Honorary Secretary shall, within 7 days after that decision has been given, by notice in writing, inform the member of the decision and of the member's right to appeal under clause (g).

(f) Any penalty imposed upon a member by the Executive Committee under clause (a) shall have effect immediately upon its imposition, notwithstanding the rights of a member to appeal against the decision of the Executive Committee under clause (g).

(g) A member may appeal against the decision of the Executive Committee within 7 days after the receipt of notice issued under clause (e) by lodging with the Honorary Secretary a notice to that effect together with deposit as set down annually by the Club.

(h) Upon receipt of a notice from a member under clause (g), the Honorary Secretary shall notify the Executive Committee which shall appoint an Appeals Committee which shall hear the appeal within 7 days after the date on which the Honorary Secretary received the notice. The members of the Executive Committee which dealt with the matter in the first instance shall be excluded from appointment to the Appeals Committee.

(i) The Appeals Committee may confirm, amend or reverse any decision of the Executive Committee.

(j) A member who has been suspended or has had any of his privileges suspended by the Executive Committee under Clause (a), and who has not been completely exonerated on appeal, if any, by the Appeals Committee shall be prohibited from acting in any administrative position or as a member of the Executive Committee of the Club or as a captain of any team controlled by the Club until the next Annual General Meeting of the Club held after the expiration of such suspension.

Special Resolutions

18. (a) A special resolution must be passed by a general meeting of the Club to effect the following changes:
- (i) an alteration of the Club's name;
 - (ii) an alteration of the Club's rules;
 - (iii) an alteration of or addition to the Club's objects;
 - (iv) an alteration of the Club's colours;
 - (v) an amalgamation with another incorporated or unincorporated association;
 - (vi) to voluntarily wind up the Club and distribute its property; or

(vii) to apply for registration as a Company or a co-operative society.

(b) A resolution of the Club is a special resolution if -

(i) it is passed by a majority which comprises not less than 75% of such members of the Club as, being entitled under these rules so to do, vote at a general meeting of which not less than 21 day's written notice specifying the intention to propose the resolution as a special resolution was given in accordance with these rules; or

(ii) where it is made to appear to the Commission that it is not possible or practicable for the resolution to be passed in the manner specified in sub-clause (i) hereof - the resolution is passed in a manner specified by the Commission.

Public Officer

19. (a) The Executive Committee shall ensure that a person is appointed as Public Officer.

(b) The first Public Officer shall be the person who completes the application for incorporation of the Club.

(c) The Executive Committee may at any time remove the Public Officer and appoint a new Public Officer provided the person appointed is 18 years of age or older and a resident of New South Wales.

(d) The Public Officer shall be deemed to have vacated his position if he:

(i) dies;

(ii) resigns;

(iii) is removed by the Executive Committee or at a general meeting;

(iv) becomes bankrupt or financially insolvent;

(v) suffers mental illness;

(vi) takes up resident outside New South Wales; or

(vii) ceased to be a member of the Club.

(e) When a vacancy occurs in the position of Public Officer the Executive Committee shall within 14 days notify the Commission in the prescribed form and appoint a new Public Officer.

(f) The Public Officer may be a member of the Executive Committee or any other member eligible for election to the Executive Committee.

Insurance

20. (a) In respect of the insurance required to be maintained by the Club pursuant to Section 44 of the Act, it shall be a function of the Executive Committee to ascertain whether or not the Club is covered by a policy held by Cricket Australia every year and if not so covered prior to the commencement of the cricket year to effect such insurance either on its own account or by a policy held by Cricket Australia.

(b) In addition to the insurance required under Clause (a) the Executive Committee may effect and maintain such other insurance as it deems necessary either on its own account or through policies held by Cricket Australia.

Funds

21. (a) The funds of the Club shall be derived from the membership subscription fees, playing fees, donations, subsidies, grants, and such other sources determined or approved by the Executive Committee.

(b) All money received by the Club shall be deposited as soon as practicable in any account opened in the Club's name with a bank, building society or corporation, deposits in which have been prescribed as authorised securities pursuant to the Trustee Act, 1925.

(c) All cheques, electronic transfers, drafts, bills of exchange, promissory notes and other negotiable instruments shall be signed/executed by any 2 of the Executive Committee.

(d) Fund Raising

(i) The raising or obtaining in the name of the Club of all moneys, donations, sponsorships, incentives, trophies or the like for the Club or for a member or members of the Club in their capacity as members of the Club must be approved or ratified by the Executive Committee or its duly appointed nominee(s).

(ii) The allocation, appropriation and disbursement of all moneys, donations, sponsorships, incentives, trophies, or the like received or obtained by or made available or promised to the Club, whether in the form of money or otherwise, shall be the exclusive jurisdiction of the Executive Committee.

(iii) The Executive Committee shall have due regard to the expressed wishes of such donors or sponsors regarding the allocation, appropriation or disbursement of such moneys, donations, sponsorships, incentives, trophies or the like.

(iv) The provisions of Rule 17 shall apply to any member who contravenes this clause.

Authorisation of Accounts

22. All accounts shall be presented to and approved for payment at a meeting of the Executive Committee and details of the payment shall be entered in the minutes of that meeting.

Common Seal

23. (a) The common seal of the Club shall be kept in the custody of the Honorary Secretary or the Public Officer.

(b) The common seal shall not be affixed to any instrument except by the authority of the Executive Committee and the affixing of the common seal shall be attested by the signatures either of 2 members of the Executive Committee or of 1 member of the Executive Committee and the Public Officer.

Services of Notices and Documents

24. (a) For the purposes of these rules, a notice or document may be served by or on behalf of the Club upon any member personally, by email, or by sending it by post or delivering it to the member's address shown in the register of members.

(b) Where a notice or document is sent to a person by post, the notice or document shall, unless the contrary is proved, be deemed for the purposes of these rules to have been served on the person at the time at which the notice or document would have been delivered in the ordinary course of post. A notice delivered by email shall, unless the contrary is proved, be deemed for the purposes of these rules to have been served on the person at the time the email was sent.

Minutes

25. (a) A member of the Executive Committee or such other person as the Executive Committee may determine shall cause minutes to be made of any and all meetings of the Executive Committee and any and all general meetings of the Club.

(b) The minutes of a meeting shall be signed by the chairman of the meeting at which the proceedings were held or by the chairman of the next succeeding meeting.

Keeping, Custody and Inspection of Books

26. (a) The Honorary Treasurer shall ensure that correct books and accounts are kept showing the financial affairs of the Club. Such records shall be available for inspection by any member and shall be held in the custody of the Honorary Treasurer.
- (b) Except as otherwise provided by these rules, the Honorary Secretary shall keep in his custody or under his control all records, books and other documents relating to the Club. Such records, books and other documents shall be open to inspection, free of charge, by any member of the Club at any reasonable hour.

Audit

27. The Honorary Auditor or Auditors appointed by the members of the Club, shall prior to the Annual General Meeting each year, audit the books, accounts and records of the Club and the report of such audit shall be presented to the Annual General Meeting.

Selection of Teams

28. (a) The Selectors shall select such teams as required to represent the Club at all relevant fixtures.
- (b) Qualification of Players
- (i) Any person residing outside the Association's boundaries shall be ineligible to play for the Club without clearance from the Association.
- (ii) No player shall play for more than one Club in any one season without a clearance from the Club and from the Association.
- (c) No player who has taken part in a competition being run simultaneously with the Association's competition, will be eligible to play in the Association's competition without a clearance or permission from the previous Club and the Association.
- (d) An application for registration of players transferring from one district to another shall carry the endorsement in form of a clearance from a member of the Executive Committee.
- (e) Failure of any player selected by the selectors to play in a match without notifying the selectors personally of his inability to participate within a reasonable amount of time and without furnishing a reasonable excuse shall be fined (refer rule 5 (g)(ii)). The decision on the reasonableness of the time and the player's excuse shall be decided upon by the Executive Committee within five (5) days of the offence.

Matches

29. The Club shall enter into matches sanctioned by the Association and abide by any Rules, Conditions and Standards of Conduct or Dress as set by that Association.

Registration

30. The Secretary shall forward to the District Recorder, completed registration details as required under the rules of the Association.

Surplus Property

31. In the event of the winding-up of the Club, all surplus property of the Club pursuant to Section 53(2) of the Act shall vest in Cricket Albury Wodonga.

Awards and Trophies - Senior Awards

32. The following Senior Awards shall be presented each year:

Team Awards:

For each team representing the Club during the Home & Away Season, the following awards shall be made at the Club's Senior Presentation Function:

(1) **Batting Award:** Awarded to the player with the highest aggregate runs scored for that team during home & away matches. In the event of a tie, multiple awards will be made. In Development Teams, the team captain is at liberty to determine the criteria for the "Batting Award" (eg Most Consistent Batsman).

(2) **Bowling Award:** Awarded to the player with the highest aggregate wickets taken for that team during home & away matches. In the event of a tie, multiple awards will be made. In Development Teams, the team captain is at liberty to determine the criteria for the "Bowling Award" (eg Most Consistent Bowler).

(3) **Best & Fairest Award:** Awarded to the player receiving the highest aggregate points for that team during home & away matches. In the event of a tie, multiple awards will be made. A maximum of 6 points are awarded by the opposition team captain after each match to be spread over at least 3 players. This could be simply 3, 2, 1 points; 2, 2, 2 points or 4, 1, 1 points. In the event that the opposition captain does not allocate the points, it is left to the team captain to make the points allocation as set out above. No points are to be allocated where the match is incomplete (eg wash-out, abandoned).

For the A Grade team, this award is known as the "Braedon Hensel Memorial Best & Fairest Award".

(4) **Captain's Award:** Is awarded at the discretion of the Captain to the player in the team who through their efforts and achievements throughout the season is deemed worthy of recognition. The awardee would not have received any of the batting, bowling or best & fairest awards.

“Development Team” means a team as designated by the Club Executive Committee to be a team whose primary focus is the development of junior players.

In addition to the above awards, each player who has scored a century or taken 5 wickets or more in an innings shall be recognised for their achievement by presentation with a copy of the scoresheet of their specific achievement(s). This recognition is in respect of all matches (both home & away and finals).

Club Awards

The following Club Awards will be made at the Club’s Senior Presentation Function:

Club Batting Average:

Awarded to the player who during the home & away season has the highest batting average across all grades. The player must score a minimum of 200 runs and have batted a minimum of 5 times.

Club Bowling Average:

Awarded to the player who during the home & away season has the lowest bowling average across all grades. The player must take a minimum of 15 wickets and have bowled a minimum of 50 overs.

Coaches Award:

Awarded to the player who in the view of the Club Coach (or Club Coaching Panel) has demonstrated an outstanding attitude and commitment to training sessions.

Duck Award:

Awarded to the player during the season who has scored the most memorable duck during the current season. The awardee is to be selected by the incumbent holder of the Duck Award.

John Dyball Memorial Cricketer of the Year:

Awarded to the player who accumulates the most number of points across all grades during the home & away season in accordance with the following points criteria:

- 1 point per run scored
- 20 points per wicket taken
- 5 points per catch taken
- 5 points per stumping

Points accumulated playing A grade will be multiplied by a factor of 1.1

Points accumulated playing B grade will be multiplied by a factor of 1.05

Points accumulated playing C grade will be multiplied by a factor of 1.00

Best Club Person:

The recipient must be an outstanding club person who has assisted in a significant way in ensuring the success of the club during the current season

The individual may contribute regularly as a committee member, team coach or manager at club social events or in day-to-day running of the club to ensure functionality.

The person would have demonstrated outstanding service and commitment to the club and goes beyond what would generally be expected of the ordinary person

Nominations for Best Club Person are to be called from Club members generally and are to be received in accordance with the requirements of the Club Executive Committee. The selection of the recipient of the award is to be determined by the person(s) so allocated to make the final selection of the awardee, by the Club Executive Committee.

Recognition for Matches Played:

Each player who plays 100, 150, 200, 250 and/or 300 senior matches for the Club will have each of these milestone recognised by the Club at an appropriate Club function. The Executive Committee will determine an appropriate gift to mark each milestone achieved.

Awards and Trophies - Junior Awards

33. The following Junior Awards shall be presented each year:

Team Awards:

For each Under 14 and Under 16 team representing the Club during the Home & Away Season, the following awards shall be made at the Club's Junior Presentation Function:

(1) **Batting Award:** Awarded to the player with the highest aggregate runs scored for that team during home & away matches. In the event of a tie, multiple awards will be made. Coaches have the option of selecting the award based on criteria other than aggregate if it is deemed to be a fairer selection.

(2) **Bowling Award:** Awarded to the player with the highest aggregate wickets taken for that team during home & away matches. In the event of a tie, multiple awards will be made. Coaches have the option of selecting the award based on criteria other than aggregate if it is deemed to be a fairer selection.

In addition to the above awards, team coaches are able to nominate two further awards to make for their teams. It will be up to the discretion of the team coaches to determine the name of the award (eg Most Improved, Coaches Award, Best Team Player etc) and the criteria for its selection, but the over-riding requirement is that no player is to receive more than 1 team award.

In addition to the above awards, each player who has scored a century or taken 5 wickets or more in an innings shall be recognised for their achievement by presentation with a copy of the scoresheet of their specific achievement(s). This recognition is in respect of all matches (both home & away and finals).

Players participating in Milo Cricket are to receive a participation medallion at a Milo Presentation Function.

Players participating in Milo Blast and Under 12 competitions are to receive a participant team Pennant at the Junior Presentation function.

Club Awards

Junior Cricketer of the Year:

Awarded to the player who accumulates the most number of points across all junior age groups (where competition points are awarded for that age group) during the home & away season in accordance with the following points criteria:

- 1 point per run scored
- 20 points per wicket taken
- 5 points per catch taken
- 5 points per stumping

Constitution adopted upon Incorporation on 4th February 1991.

Amendments:

- * Annual General Meeting held on 28th May 1996:
 - Clause 5 (m)
 - Clause 6 (a)
 - Clause 14 (b)

- * Annual General Meeting held on 5th May 2003:
 - Clause 5(c)(i)
 - Clause 5(c)(v)

- * Special General Meeting held on 14th July 2003:
 - Clause 5(c)(ii)-(v)
 - Clause 8(a)
 - Clause 8(g)
 - Clause 14(b)-(c)
 - Clause 14(q)
 - Clause 15(f)
 - Clause 15(k)-(l)
 - Clause 16(b)
 - Clause 17
 - Clause 21(c)
 - Clause 28(d)-(e)

- * Annual General Meeting held on 25th May 2015:
 - Clauses 2 through 6 inclusive
 - Clauses 8 through 17 inclusive
 - Clauses 18 through 25 inclusive
 - Clause 28
 - Clause 31
 - New Clause 32
 - New Clause 33